

CORNERSTONE BEHAVIORAL HEALTHCARE

SUP.2 CLINICAL AND NON-CLINICAL SUPERVISION

Clinical staff:

Clinical supervision shall include but not be limited to current clinical cases.

All clinical staff is subject to the following supervision requirements:

1. Supervision as required by the agency or program licensing department, and MaineCare requirements.
2. Supervision with interns and conditionals will be performed at least 1 hour per week or more frequently if necessary.
3. Written documentation is required for all supervision.
4. Documentation of supervision shall be kept in confidence in the employee's personnel file
5. Affiliates will have the opportunity to join Cornerstone employees for supervision or must provide proof of supervision with an approved clinical supervisor. Documentation of supervision will be maintained in the affiliate's file.

Non-clinical staff:

Non-clinical staff will meet with their supervisor at least one hour per month or more if needed. The supervisor will document the supervision when it is appropriate. See Human Resource policies for documentation requirements.

Donna M. Ruble, CPC - 1-8-15

Executive Director/Date

Reviewed and revised: 12/13/10; 11/5/14