## CORNERSTONE BEHAVIORAL HEALTHCARE

## MEDICATION MANAGEMENT

MED.1. All medication samples are kept in the original containers in a locked storage cabinet in a locked room.

MED.2. N/A

MED.3. N/A

MED.4. Medications are reviewed at least every 90 days.

MED.5. If intramuscular injections are administered it must be done in a private office, and if the client is a female, the injection will be performed or witnessed by another female.

MED.6. When a new medication is prescribed, the client shall be informed verbally as well as receiving written/printed instructions. The client and/or guardian will sign all informed consents.

MED.7. N/A

MED.8. A log will be kept of all samples received and given to clients. Medication samples will be monitored closely for expiration dates, and all samples that have expired will be collected and disposed of as per contract.

MED.9. N/A

MED.10. N/A

MED.11. During each visit the client will be monitored for the effectiveness of the medications as well as side effects, adverse reactions and concerns. This will be documented, and treated in a timely fashion and corrected.

MED.12. The medication management provider or designee will be available at all times to discuss medication issues and concerns between appointments. If there are any complaints regarding medication management they will be assessed and resolved to the extent possible.

MED.13. N/A

Executive Director/Date

Reviewed and revised: 12/13/10; 01/09/15 DAA; 02/25/15 LT